



East Village Business Improvement District (BID) Pre-Design Committee Presentations Guidelines

The EVA Pre-Design Committee meets when there are project to review. After the EVA Pre-Design Committee reviews, the project may be placed on an EVA Board agenda.

Presenters must submit information* in writing about their issue/subject matter one month prior to the meeting to be placed on the agenda. If you have handouts, please bring a minimum of 10 copies for the general public and 10 copies for the committee. **If applicable, please attach staff report from Civic San Diego.**

*Please provide the following information:

Name of Presenter/Date submitted: _____

Organization Name: _____

Phone/email: _____

Address: _____

Subject/Issue: _____

Are you asking for an action by the EVA Board? [check] ___ Yes ___ No

If so, please explain the action requested. (e.g. approval) _____

How does this affect East Village? _____

Do you have handouts? [please check]: ___ Yes ___ No Please attach handouts.

Do you have a powerpoint presentation? ___ Yes ___ No If you have a powerpoint presentation, you will need to provide a laptop. ___ PC or ___ Mac.

Additional Notes: _____

Please return by mail to: Executive Director, East Village Business Improvement District (Date recd _____)
1041 Market St., #200 San Diego, CA 92101
by fax :619.239.1200
by email: PreDesign@EastVillageSanDiego.com
Phone: 619.992.7525